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As one of the world's largest producers of dried apple products and the primary supplier of those products to the United States market, Tree Top makes a big impact on the nation's food supply, providing food ingredients to 20 of the nation's top 25 food companies. And they aren't just managing employees and contractors in one location, they are doing it across 11 different facilities across the country.

It takes a team of full-time employees and contractors all working together to produce the apple-based products seen on store shelves nationwide. Whether that's at their corporate office in Selah, Washington, or in one of their seven manufacturing facilities across Washington, Oregon and California, it's an extensive effort to coordinate the workforce needed to produce food products enjoyed by millions.

Managing hundreds of employees and contractors coming into food processing facilities that need to maintain strict food safety standards as directed by the U.S. Food and Drug Administration (FDA) and Department of Agriculture was a labor intensive and manual process. This left management spending valuable time sifting through paperwork when they needed to pull sign-in information or a contractor's credentials. It was a process that was out of date, and needed to change.

"It's really cumbersome to have folders with all the blank forms and then you have binders with filled out forms and you have to put them in

order," said Damian Huitron-Camacho, Health and Safety Training Specialist with Tree Top. *"It was just really time consuming to be able to maintain. When I had to look for something, it could take me an hour to an hour-and-a-half just for one form."*

Upon entry into any of the Tree Top facilities, employees and contractors were required to sign-in through a log book. For contractors, they might also need to provide documentation, such as insurance papers, certifications and

qualification documents. To ensure contractor paperwork was correct, someone would have to go through the binders to make sure the correct documentation was already given. Or they would have to rely on the contractor themselves to confirm that the paperwork was submitted - which would still require manual verification.

This was all cumbersome work for a large food manufacturing company and change was needed to automate the process.

Tree Top automates contractor management.

Tree Top's solution was to invest in a visitor management system that could be deployed across their entire organization. They piloted their platform first at their headquarters and one facility, but quickly realized the value almost immediately. With plenty of support, it was an easy decision for Tree Top to roll out Traction Guest across their entire organization, giving them a standardized visitor management experience, regardless of what facility you were entering.

Whether you're at the corporate office in Selah, the manufacturing facility in Oxnard, California, where they produce formulated fruit preps for ice cream, frozen novelty and yogurt applications, or the Woodburn, Oregon facility that makes ingredients for the food manufacturing industry, including fresh berry packs, purees and dried fruit-flakes, you are met with the same standard experience, one specifically designed for Tree Top employees and contractors.

iPad kiosks are installed at entry points for employees and contractors to easily sign in and out, removing the manual process. Every time a member of the workforce enters or leaves the building and moves to another location, they sign

out and then back in. With Traction Guest's visitor management system now deployed, it's removed the need for paper logbooks entirely.

Tree Top also uses the visitor management system as a way to automate document collection from their contractors. Through various automations, contractors are reminded in a timely manner, and depending on the type of document required, to submit it to Tree Top, which they can do directly through the Traction Guest platform.

"We loaded all the different documents we need for different contractors and put a timer on it," said Huitron-Camacho. "So maybe a study form needs to be signed once every 365 days. The iPad automatically lets them know that they need to do it and when they have already completed the form, so they can bypass it."

Today, contractors can take a photo of their identification, qualifications and insurance papers and load them into Traction Guest. There they remain on file under the contractors name for easy reference should any compliance issues arise. And if a contractor is missing documents and paperwork, a trigger will alert them through the iPad kiosk that they need to provide it in order to enter.

> Being able to do the emergency roll call through Traction Guest makes it easier to figure out who is actually in your facility. Instead of carrying around a book with you and figuring out who's here and who isn't, you just have the email sent out to you that you pull up on your phone with the roll call.
>
> — Damian Huitron-Camacho, Health and Safety Training Specialist

Company wide visibility, compliance, and emergency communication.

Huitron-Camacho and his team now have company-wide information at their fingertips. At any time he can go through the Traction Guest portal, look up an employee or contractor's name and see their sign-in and out information, and what documents they have uploaded. Information from all 11 locations are uploaded to the single cloud-based Traction Guest system, offering a single source for all information.

This is perfect for maintaining compliance with the FDA and Department of Agriculture, as he and his team no longer have to comb through binders of paperwork to produce sign-in sheets or ensure contractor information has been added. He can simply access the online logbook quickly through the visitor management system, and filter to find a specific contractor.

With a real-time active roll call at each facility, it has also improved their emergency response. Should an emergency situation arise and employees and contractors need to be moved
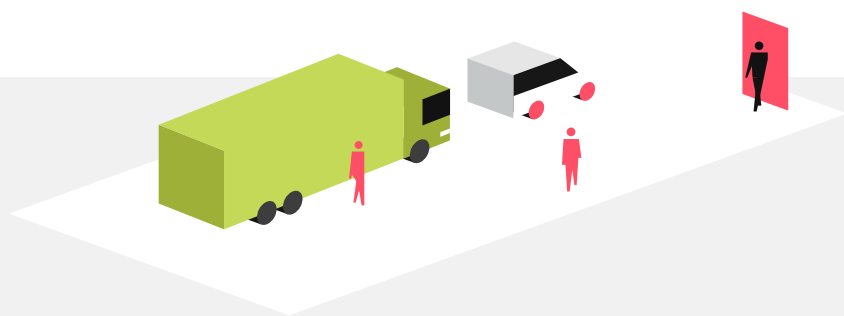

out of the facility, a roll call can be sent directly from Traction Guest to management with the exact names of the people who are in the facility. In their old system, someone would need to carry the log book to confirm each employee is safe. Now that list is just emailed directly to them.

"It's super easy to access. Being able to do the emergency roll call through Traction Guest makes it easier to figure out who is actually in your facility," said Huitron-Camacho. "Instead of carrying a book with you and figuring out who's here and who isn't, you just have the email sent out to you that you pull up on your phone with the roll call."

Tree Top continues to grow with Traction Guest.

Tree Top continues to expand their use of Traction Guest in their facilities, including deploying it at a subsidiary company, Northwest Naturals, which feeds into their main company cloud system. It offers them the company wide view they need to remain compliant, with an automated system that captures the information they need at every entry point.

"It brings the company into the 21st century in terms of automating processes," said

Huitron-Camacho. "We have had additional requests from different facilities to add more iPad stations and expand the system. That's just a testimonial that the system is working and it's really doing what it's supposed to be doing."

The Workforce Security Platform ensures safety for all employees, contractors, and visitors, wherever they work.

About Traction Guest.

Traction Guest ensures safety and security for employees, contractors, and essential visitors – wherever they work - through our Workforce Security Platform. The platform provides the most advanced enterprise visitor management system (VMS), health and safety controls, critical outreach and alerting, as well as analytics and auditing functionality.

Traction Guest facilitates multi-layered screening and approvals so that security processes can be finely tuned for unlimited locations, types of workplaces, and roles. It's a robust solution to support duty of care requirements and keep people safe in a rapidly changing environment.

- Centrally manage multi-location customizations
- Support employees and non-employees in a hybrid environment
- Standardize and codify compliance requirements
- Solve complex security and safety problems

Global brands across five continents and dozens of industries trust Traction Guest's highly customizable platform to mitigate risk and deliver unparalleled security through an intuitive, touchless, highly branded experience that supports compliance, employee engagement, and duty of care requirements.