

# Employee entry workflow considerations.

be vaccinated. Your mandate implementation needs to account for these individuals with alternate paths.

of vaccination.

workforce.

Accommodations need to be made for

employees who need to upload negative

Organizations will need to automate the

creates risk for the organization and its

collection of information to ensure ongoing

compliance. Reliance on manual processes

Prior to entering the facility, employees should

be automatically issued health questionnaires,

Education, reinforcement and creating a culture

including symptom checks and other

of safety are critical considerations.

Once a capacity limit has been met for a

location, unvaccinated employees may be the

behavioural indicators.

Covid-19 test results as an alternative to proof

Does an employee need to provide a negative Covid test?

Is vaccine (or testing) information current?

Are daily health questionnaires required?

Is Covid or other hygiene related training and education provided?

Is there capacity for invited individuals to enter?

**Entry** 

priority, allowed in common/restricted spaces, first to be denied entry, regardless of Covid test results and health screening procedures. and can interact freely in the workplace.

Once the employee submits all appropriate information they will be granted access to the

> demonstrating accommodations, alternative provisions, and escalations, may be required for future discourse.

Employee's failing to meet the policy guidelines

may be denied entry. An appropriate paper trail

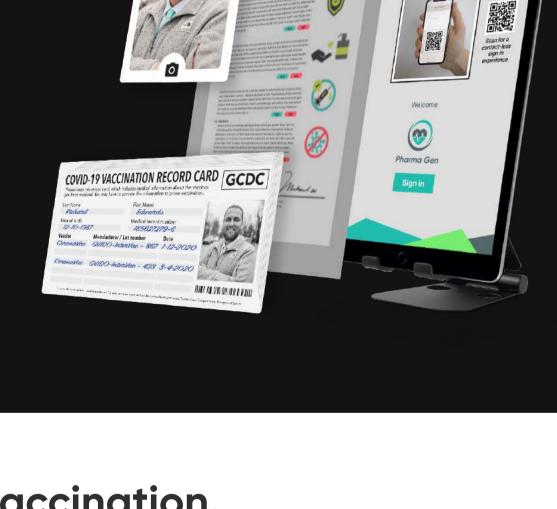
Managing an internal, regional, or government vaccine mandate can be complex and challenging. With privacy requirements, the volume of testing, and the plethora of options (negative Covid tests, exemption notes, health screening questionnaires, etc) it can be an administrative

Manage and automate

your vaccine mandate.

Traction Guest's Workforce Security Platform comes with health and safety controls and functionality to automate your vaccine mandate, control data collection, and ensure a safe and secure workplace for all. Managing proof of vaccination.

nightmare to put a vaccine mandate into your return to work policy.



# **Automated interval health**

controls for unvaccinated testing. Have non-vaccinated members of your workforce upload their negative Covid

Capture images showing proof of vaccination, including QR codes, passports,

CDC cards, and other regionally accepted formats through the Traction Guest

only to those who need access to the information at each location.

sign-in process for review or audit. Keep information safe, secure and accessible

### Health screening as part of your entry process.

tests based on your policy schedule, with built-in interval controls. Schedule

up-to-date negative tests in order to safely enter the workplace.

expiration dates for Covid tests, requiring members of your workforce to provide

Build health questionnaires directly into your visitor entry process and require all employees, contractors, and essential visitors to complete health screening before entry. Questionnaires can also be sent as part of an automated preregistration process directly to any visitor's emails for them to complete before coming into the workplace, providing them with a QR code upon completion.

## Set capacity limits for each location and have a running roll-call of everyone on-

site from within the Traction Guest portal. Know who is on-site, their vaccination status, and deny entry to anyone once capacity thresholds have been reached, regardless of vaccination status. Additionally, manage on-site or in-building distancing through Traction Guest's best-in-class space booking partner

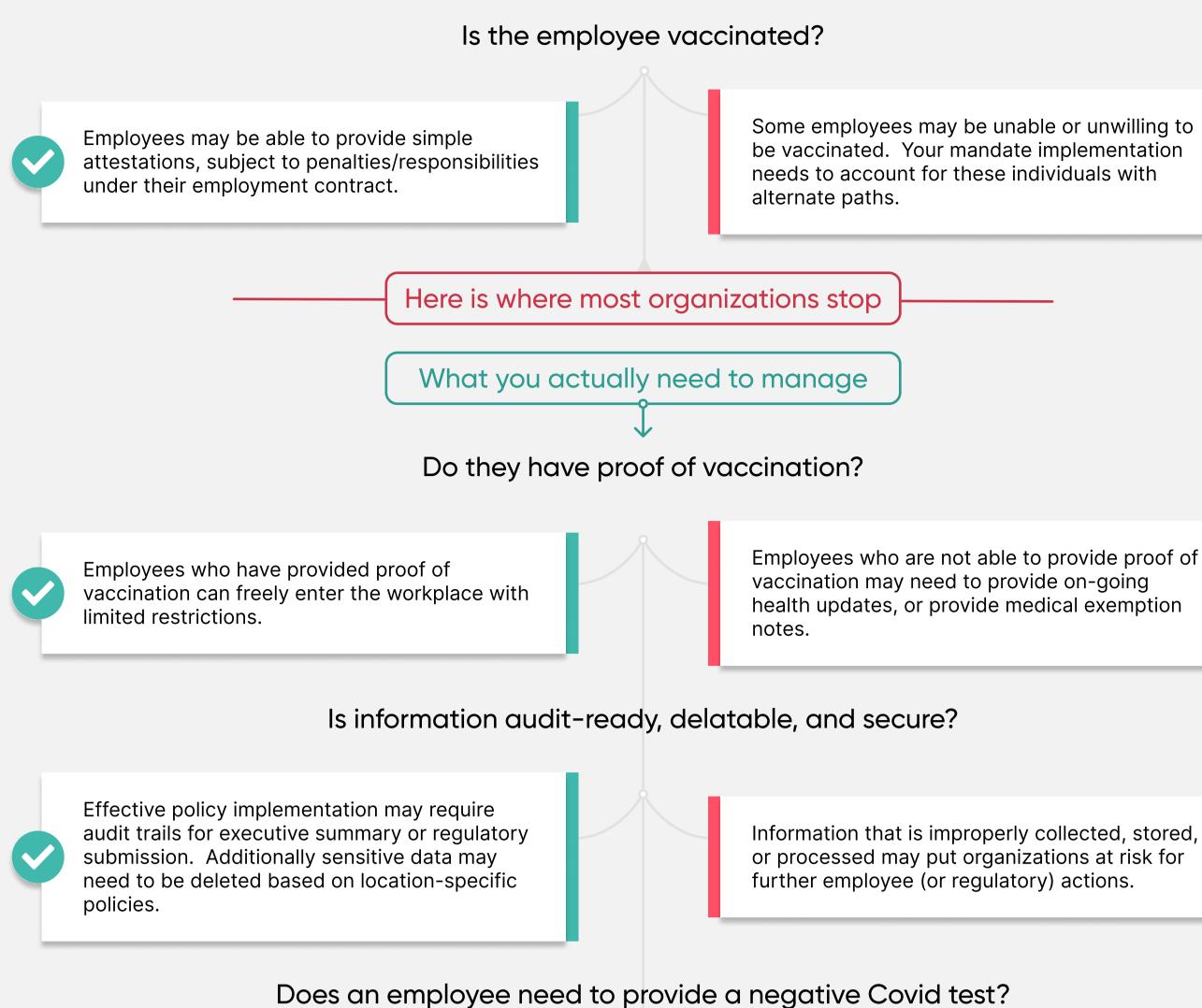


Traction Guest's Workforce Security Platform keeps 100s of businesses running safely and securely. With vaccine policy enforcement controls, protect your entire workforce and

take action to keep your employees healthy and safe.

to work, many businesses are considering vaccination mandates as they balance regional vaccine mandates and their duty of care to their employees.





requirement to provide a negative Covid test.

Proof of vaccination would remove any

Based on defined schedules for data collection

testing information (daily, per entry, weekly), and even vaccination records (annual attestation, post travel, etc.) may need to be updated or appended.

As part of on-going efforts, some organizations may require daily health screenings. This is particularly relevant for infrequent guests

distancing, hand washing, and mask wearing to all guests as part of their entry process.

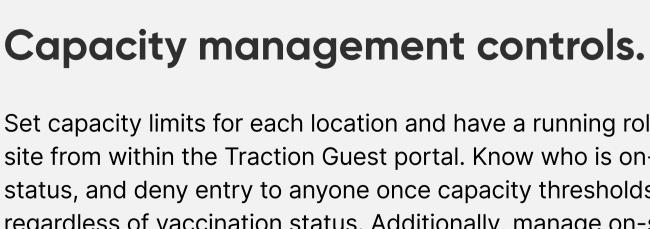
Some employers may provide information on

Vaccinated guests may still have to meet

capacity limits. However, they may be given

(contractors, hybrid staff, etc.).

workplace. Entry statistics, emergency communications, and post-visit satisfaction can be provided as required.



solutions.

Manage employee entry effectively with Traction Guest.

As employers gear up to return employees

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